

Agenda

Meeting: 105th Council Meeting of the Patient and Client Council

Date and Time: Tuesday 23rd July 2024

Venue/Online: NICVA, Duncairn Gardens

10.30am – 12.15pm

Council Members

Ms Ruth Sutherland (Chair)

Mr Stephen Mathews

Mr Alan Hanna

Mr Paul Douglas

Mr Paddy Farry

Mr Tom Irvine

Ms Emma O'Neill

Mr Gary McMichael

Dr Julie Aiken

Ms Paula Bradley

Ms Rhoda Walker

Mr Cadogan Enright

Mr Tom Sullivan

Ms Briege Arthurs

In attendance

Ms Meadhbha Monaghan, Chief Executive

Ms Una McKernan, Head of Operations

Mr Peter Hutchinson, Senior Policy, Impact and Influence Manager

Mr Martin Quinn, Regional HSC PPI Lead, PHA

Ms Lauren Toner, Executive Assistant

No.	Agenda Item	Update by	Timing & Action
1.	Welcome and apologies Chair	Verbal	10.30

2.	Minutes and Matters arising (Paper 801)	Paper	10.35
3.	Declaration of Interests Chair	Verbal	10.40 NOTING
4.	Chair's update Chair	Verbal	10.45 NOTING
5.	CEO Update (Paper 802) M Monaghan, CEO	Paper	10.55 NOTING
6.	Operations – Impact and Influence Peter Hutchinson, Senior PII Manager	Paper Presentation	11.05 DISCUSSION
MATTERS FOR DISCUSSION, NOTING AND APPROVAL			
7.	Business Support and Governance Finance update Una McKernan, Head of Operations	Verbal	11.25 NOTING
8.	Risk Summary Risk management Una McKernan, Head of Operations	Verbal	11.35 NOTING
COMMITTEE BUSINESS			

9.	ARAC: <ul style="list-style-type: none"> • Committee Update (Chair Reports) • Risk Management Strategy and Policy (Paper 803) • PCC CRR template (Paper 804) • PCC Assurance Framework (Paper 805) • ARAC minutes 21st May 2024 (paper 806) • IA Progress Report (paper 807) • BSO IA HSC General Annual Report 2023-24 (paper 808) • Direct Award Contracts Register (Paper 809) • Contracts register (Paper 810) P Farry, Chair of ARAC	Verbal Paper Paper Paper Paper Paper Paper Paper Paper	11.55 NOTING APPROVAL NOTING APPROVAL NOTING NOTING NOTING NOTING NOTING
10	Business Committee: <ul style="list-style-type: none"> • Committee Update (Chair Reports) • Information Governance Action Plan 24-25 (paper 811) • Minutes of previous meeting held 23rd April 2024 (Paper 812) • PCC Q1 Monthly Monitoring and Performance Report (Paper 813) • Quarterly Advocacy Dashboard (Paper 814) • Safeguarding Report (Paper 815) • Information Requests (Paper 816) • Workforce Information Report (Paper 817) • PCC Finance memo month 2 (Paper 818) A Hanna, Chair of Business Committee	Verbal Paper Paper Paper Paper Paper Paper Paper Paper	12.05 NOTING APPROVAL NOTING NOTING NOTING NOTING NOTING NOTING NOTING
11	AOB		12.15
12	Close		