



Agenda

Meeting: 106th Council Meeting of the Patient and Client Council **Date and Time:** 10am, Tuesday 25th February 2025

Venue/Online: Microsoft Teams

Closed session: 10-10.45am

Open session: 10.45-1pm

Council Members

Ms Ruth Sutherland (Chair) Mr Stephen Mathews Mr Alan Hanna Mr Paddy Farry Mr Tom Irvine Ms Emma O'Neill Mr Gary McMichael Dr Julie Aiken Ms Paula Bradley Ms Rhoda Walker Mr Cadogan Enright Mr Tom Sullivan Ms Briege Arthurs

In attendance

Ms Meadhbha Monaghan, Chief Executive Ms Una McKernan, Head of Operations Mr Peter Hutchinson, Senior Policy, Impact and Influence Manager Ms Katherine McElroy, Principal Practitioner Mr Martin Quinn, Regional HSC PPI Lead, PHA Ms Lauren Toner, Executive Assistant

No.	Agenda Item	Update by	Timing &		
			Action		
1.	Welcome and apologies	Verbal	10.45		
	Chair		NOTING		
2.	Minutes and Actions (Paper 851)	Paper	10.50		
			APPROVAL		
3.	Declaration of Interests	Verbal	11.00		
	Chair		NOTING		
4.	Chair's update	Verbal	11.05		
	Chair		NOTING		
5.	CEO Update (Paper 852)	Paper	11.15		
	M Monaghan, CEO		NOTING		
6.	Connection to Purpose	Presentation	11.20		
	SAI – Policy engagement and		DISCUSSION		
	Practice				
	Katherine McElroy, Principal				
	Practitioner				
7.	Operations – Impact and Influence	Presentation	11.40		
			DISCUSSION		
	PCC Draft Consultation Response	Paper	NOTING		
	on Hospital Reconfiguration (Paper				
	853)				
	Peter Hutchinson, Senior PII				
	Manager				
BREAK 12.10-12.30					
MATTERS FOR DISCUSSION, NOTING AND APPROVAL					

8.	Governance, Finance and Risk New Corporate Risk Register update report (Paper 854 and 855) Risk Management (Paper 856)	Paper Paper	12.30 APPROVAL NOTING				
	Una McKernan, Head of Operations						
	COMMITTEE BUSINESS						
9.	ARAC: P Farry, Chair of ARAC		12.40				
	 Chair's update Internal Audit strategy and plan – 2025/2028 (Paper 857) 	Verbal Paper	APPROVAL				
	External Audit Strategy (Paper 858)	Paper	APPROVAL				
	 Corporate Risk Register Update Report (paper 859) SODA (Paper 860) 	Paper Paper	APPROVAL APPROVAL NOTING				
	 Progress Report (Paper 861) Definitions and Terminologies Briefing (Paper 862) 	Paper Paper	NOTING				
	 Gifts and Hospitality Register (Paper 863) 	Paper	NOTING				
	 Direct Award Contracts Register (Paper 864) Contracts register (Paper 865) 	Paper Paper	NOTING				

10	Business Committee:		12.50
	A Hanna, Chair of Business Committee		
	 Chair's update PCC Operational plan 25/26(Paper 866) Raising a Concern – Whistleblowing policy (paper 867) Complaints Policy Equality Screening – final approval for noting Social Media policy (paper 868) PCC Q3 Monthly Monitoring and Performance Report (Paper 869) 	Verbal Paper Paper Paper Paper Paper Paper	APPROVAL APPROVAL NOTING OF APPROVAL APPROVAL NOTING
	 Quarterly Advocacy Dashboard (Paper 870) Safeguarding Report (Paper 871) Information Requests (Paper 872) Workforce Information Report (Paper 873) Monthly finance report Month 	Paper Paper Paper Paper	NOTING NOTING NOTING NOTING
	• Monthly mance report Month 9 (Paper 874) AOB Close		1.00 1.00