

## AGENDA

### 91st Council Meeting of the Patient and Client Council 18<sup>th</sup> January 2022

Zoom meeting:

<https://us02web.zoom.us/j/81538033848?pwd=b2ZicEpBckV5L0tWRG9nNDNEdG1kQT09>

Closed session 9:45 am – 10:00am  
Open session 10:00 am – 12:30pm

OPEN SESSION			
1	Welcome <b>Chair</b>		10:00am
2	Minutes of the meeting of the Council held on 19 <sup>th</sup> October 2021 and matters arising <b>Chair</b>	Paper 617	10:05am <b>APPROVAL</b>
3	Declaration of Interests <b>Chair</b>	Verbal	10:15am
4	Chair's Update <b>Chair</b> <ul style="list-style-type: none"> <li>• Update on PAU Process</li> <li>• Update on Standing Orders</li> <li>• Formal introduction of work on review of Governance including Information Governance, Council self-assessment and Organisational Risk</li> </ul>	Verbal	10.20am <b>NOTE</b>
5	Chief Executive's Update <b>Chief Executive</b>	Verbal	10.45am <b>NOTE</b>

STRATEGIC ISSUES / GOVERNANCE			
<b>6</b>	<p>G&amp;A: <b>Chair of G&amp;A Committee – P Farry</b></p> <ul style="list-style-type: none"> <li>• Committee Update (Chairs Reports)</li> <li>• Motion to approve Standing Orders, Scheme of Reservation &amp; Delegation and Standing Financial Instructions</li> <li>• ARAC Minutes from previous meeting 8<sup>th</sup> December 2021</li> <li>• Governance and Audit Annual Report 2020/2021</li> <li>• Terms of Reference ARAC Committee</li> </ul>	<p>Verbal Paper 618</p> <p>Paper 619</p> <p>Paper 620</p> <p>Paper 621</p>	<p><b>11:00</b></p> <p><b>NOTE</b> <b>APPROVAL</b></p> <p><b>NOTE</b></p> <p><b>APPROVAL</b></p> <p><b>APPROVAL</b></p>
<b>7</b>	<p>Business Committee: <b>Chair of Business Committee – A Hanna</b></p> <ul style="list-style-type: none"> <li>• Committee Update (Chairs Reports)</li> <li>• Business Committee Minutes from previous meeting 7<sup>th</sup> January 2022</li> <li>• Terms of Reference Business Committee</li> </ul>	<p>Verbal Paper 622</p> <p>Paper 623</p>	<p><b>11:10am</b></p> <p><b>NOTE</b> <b>NOTE</b></p> <p><b>APPROVAL</b></p>
<b>8</b>	<p>Peoples' Priorities Committee: • Update on timeline for development <b>M. Monaghan, Head of Operations</b></p>	<p>Verbal</p>	<p><b>11:20am</b> <b>NOTE</b></p>
<b>COMFORT BREAK 11:30 – 11:45</b>			
<b>OPERATIONAL ISSUES</b>			
<b>9</b>	<p>PCC Performance Quarter 3 <b>M. Monaghan, Head of Operations</b> <b>R. Barry, Senior Policy Impact and Influence Manager</b></p>	<p>Presentation Paper 624</p>	<p><b>11:45 pm</b> <b>APPROVAL</b></p>
<b>10</b>	<p><b>Business Support</b></p> <ul style="list-style-type: none"> <li>• Financial Performance Report: Months 7 &amp; 8 <b>C Turkington, Business Support Manager (Finance)</b></li> <li>• Corporate Risk Register <b>M. Monaghan, Head of Operations</b></li> </ul>	<p>Paper 625</p> <p>Paper 626</p>	<p><b>12:00 NOON</b> <b>NOTE</b></p> <p><b>NOTE</b></p>
	Any Other Business		<b>12:25</b>

**Date of next meeting:**  
15<sup>th</sup> March 2022