



Carol Collins  
**Head of Business Support, PCC**  
Patient and Client Council  
5<sup>th</sup> Floor, 14-16 Great Victoria Street  
Belfast  
BT2 7BA

**13<sup>th</sup> July 2023**

**By Email**

[REDACTED]

**Ref: FOI 1988**

Dear [REDACTED]

I am writing to you in response to your Freedom of Information request received by the Patient and Client Council (PCC) on 19<sup>th</sup> June 2023 in which you requested information relating to PCC employees, salaries and Board.

Please find the response below:

**The title of all jobs in existence within your organisation**

Chief Executive  
Head of Operations  
Head of Business Support  
Senior Policy Impact & Influence Manager  
Finance Manager  
Service Manager  
Communication and Public Affairs Manager  
Business and Governance Manager  
Senior Practitioner  
Project Manager Public Inquiries  
Engagement and Impact Co-ordinator  
Executive Administrator  
Practitioner  
Research Officer  
Business Support Administrator  
Receptionist

### **The names of all employees employed in the Patient Client Council**

Disclosure of this information is considered exempt from disclosure as set out by section 40(3A) (a) of the Freedom of Information Act 2000 ('Personal Information') You should note that Section 40 is an absolute exemption and is therefore not subject to a public interest test. Section 40 can be viewed in its entirety at:

<https://www.legislation.gov.uk/ukpga/2000/36/section/40>

However, the names of the Leadership Management Team, Executive Management Team and Council are available on the company's website:

<https://pcc-ni.net/who-are-we/leadership-team/>

### **Currently salary for each job title**

The bandings are as below:

Chief Executive – (£69,656)

Band 8b (56,164 – 65,262)

Band 7 (41,659 – 47,672)

Band 6 (33,706 – 40,588)

Band 5 (27,055 – 32,934)

Band 4 (23,949-26,282)

Band 2 Receptionist (20,270 – 21,318)

### **Total cost of all payments to external persons / organisations since 2018**

Year	2018	2019	2020	2021	2022
Total	306,665	404,645	745,762	730,940	527,300

### **How is your organisation independent from the Department of Health?**

The PCC is a body corporate established by the Health and Social Care (Reform) Act (Northern Ireland) 2009 which sets out its' functions as representing the interests of the public; promoting involvement of the public; and providing assistance (by way of representation or otherwise) to individuals making or intending to make a complaint relating to health and social care. For Whole of Government Accounts NI purposes, the PCC is classified to the central government sector, as an Arm's Length Body sponsored by the Department of Health. The PCC is a legal entity in its own right, employing its own staff and operating at arm's-length from the Department. As a legal entity it must comply with all associated legislation including legislation relating to its employer status.

### **How many board members are you supposed to have as per your legislation**

As per legislation, the PCC should have 16 Council members plus Chair

### **How many times (dates) has your Board membership not met the requirements of your legislation?**

The last PCC Council meeting that had 16 members (as per legislation) was January 2015. From March 2015 there were 15 members.

Legislation states the Council should have 5 members of district councils. From April 2009 to June 2010 there were 3 councillors. From August 2010 to April 2011 there were 5 Councillors. From June 2011 to December 2012 there were 4. From January 2013 to March 2013 there were 3. From May 2013 to March 2016 there were 4 and From May 2016 to present there has been 1.

**How many trade unions have had representation on your Board as per your legislation?**

None

**How many different political parties have been members of your board as per legislation?**

The PCC have had 4 political parties represented as Board members – DUP, UUP, Sinn Fein and SDLP.

I hope that the information provided assists you. If you are dissatisfied in any way with the handling of your request, you have the right to request a review. You should do this as soon as possible or in any case within two months of the date of issue of this letter, as the PCC, along with all other public authorities are not obliged to accept internal review requests after this period has lapsed.

In the event that you require a review to be undertaken, you can do so by writing to The Business Services Organisation (BSO), which provides an Information Governance service on our behalf:

Post: Information Governance Manager,  
2 Franklin Street,  
Belfast,  
BT2 8DQ

Email: [foi.bso@hscni.net](mailto:foi.bso@hscni.net)

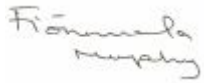
If, following an internal review, carried out by an independent decision-making panel, you remain dissatisfied in any way with the handling of the request, you may make a complaint to the Information Commissioner's Office and ask that they investigate whether the PCC has complied with the terms of the [Choose an item](#).

You can contact Information Commissioner at:

**Website:** [www.ico.org.uk](http://www.ico.org.uk)  
**Phone:** 0303 123 1113  
**Email:** [icocasework@ico.org.uk](mailto:icocasework@ico.org.uk)  
**Post:** Information Commissioner's Office  
3rd Floor, 14 Cromac Place  
Belfast  
BT7 2JB

In most circumstances the Information Commissioner will not investigate a complaint unless an internal review procedure has been carried out. However, the Commissioner has the option to investigate the matter at his discretion.

Yours Sincerely,

A handwritten signature in cursive script that reads "Fionnuala Murphy".

Fionnuala Murphy  
Business and Governance Manager

For and on behalf of Carol Collins  
**Head of Business Support, PCC**